



Des Moines Home Care and Hospice

# EXPRESS REFERRAL FORM

**ALERT** Your patient's admittance into our care will be delayed if fields are left incomplete or required forms are not attached.

## Referral required information

Complete this form, gather required documentation and fax to:

**▶ 515-643-0975**

Thank you for your partnership in ensuring swift patient care.

Name \_\_\_\_\_ Date \_\_\_\_\_

Company \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email address if available \_\_\_\_\_

## Required documentation

**Please attach:**

- Demographic sheet, including insurance information
- H & P (including secondary diagnoses/comorbidities)
- Physician signature (on this form or on attached physician order)
- Progress notes
- Current medication list

**Also required for referrals from skilled nursing facilities**

- Admission/Anticipated Discharge Dates
- Facility Discharge Summary

## COMPLETE THE FOLLOWING FIELDS ONLY IF THE INFORMATION DOES NOT ALREADY APPEAR IN THE ATTACHED DOCUMENTATION.

### Patient information

Patient's name \_\_\_\_\_

D.O.B. \_\_\_\_\_ Phone \_\_\_\_\_

Email address if available \_\_\_\_\_

Has the patient been discharged from a facility in the last 14 days?  Y  N

Facility name \_\_\_\_\_ Dates \_\_\_\_\_

Physician to Follow in the Community  
(First & last Name required, address & telephone number if available)  
\_\_\_\_\_  
\_\_\_\_\_

### Ordered by (Physician, NP or PA):

Printed name  
\_\_\_\_\_

Signature  
\_\_\_\_\_

Date  
\_\_\_\_\_

**Or:**  
Verbal order from  
\_\_\_\_\_

Obtained by (printed name)  
\_\_\_\_\_

Signature  
\_\_\_\_\_

Date  
\_\_\_\_\_

### Services requested

- Hospice     Palliative care
- Home care
- Nursing     PT     OT     Speechlanguage pathology
- Social work     Wound care     Infusion     Home health aide